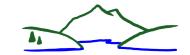
Pennyghael Community Hall, Pennyghael, Isle of Mull. PA70 6HB



MINUTES

Pennyghael Community Hall Meeting 7.00pm 1st of May 2024

Trustees:

Sue Morgan, Jo Sinclair, Graeme Sinclair, Phil Godding, Helen Wilson, Mark Wagstaff Attendees:

Charlotte Lines, Sue Hardwidge, Martin Hardwidge.

- 1. Apologies: None.
- 2. Minutes of the Trustees Meeting of 12th of March 2024 and Notes of the Meeting of 9th of April 2024 were received and accepted.
- 3. Matters Arising from the Minutes and Notes:
- 4. Finance:
 - a. To RECEIVE report for the period financial year 1st Dec. 2023 30th April 2024.
 - i. No insurance goes out during May & June. Ansvar specially in village halls, it was agreed to renew with them for another year.
 - ii. Pennyghael Estate will make a donation, which would be unrestricted.
 - iii. CL to chase gleaners. £120 a month.
 - iv. PG to become signatory on bank.
 - v. Another big electricity bill incoming.
 - vi. Review café prices and increase if necessary. Warm spaces funding through the winter a possibility.
 - b. Fundraising
 - i. To keep under REVIEW conditions and dates attached to recent grants.
 - ii. Possibly some funding from A&B Council coming.
- 5. Action Plan:

To REVIEW progress with actions agreed at last meeting and to AGREE any appropriate additional ways forward:

- a. Blown Glass in Kitchen & Dining Room: Ongoing
- b. Monitoring need for Pest control: Ongoing.
- c. Hall Bins: Ongoing.
- d. Extractor Fan: Ongoing, to be moved from RM shed.
- 6. Development Officer: Policies, Procedures, Terms and Conditions, Recruitment
 - a. To NOTE the following policy documents still to be agreed:
 - i. CL development to include policies, safeguarding, first aid, food hygiene.
- 7. Pennyghael Community Hall Events:
 - a. Food Hygiene Course: ongoing.
 - b. Water Testing & Filters: Keep checking filters regularly. Waiting on Alex to come.

Email: trustees@pennyghael.org Website: www.pennyghael.org

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- c. Hall Hires:
- 1. Spicy Sprout (2nd of May)
- 2. Linda Cameron Cruise Ship Lunch (28th May)
- 3. Art Exhibition (26th July to 10th August)
- d. Hall Events:
 - 1. BBQ (10th of May) No PG or JS. BBQ to be assembled prior to event. Organise a raffle
 - 2. Big Breakfast (26th of May) order additional to normal as it is a holiday week and tourist season will be in full swing. Bidfood will be delivered 23rd of May.
 - 3. Weekly Cafes see about increasing, Facebook shout for volunteers as we are getting busy.
- 8. Fixing the Roof and Dampness in Walls:
 - a. RM & MW have been on the roof and replaced some slates. New guttering has been ordered and will be billed to the hall. Top of roof slates to do, possibly a bigger roof repair to do if we can get the numbers to help.
 - Lassroom plasterboard to be done so it can be painted prior to Art Show. (GS/PG)
- 9. Any Other Business:
 - a. Washing Machine toilet by office can be ripped out and a washing room created in there for future.
 - b. AGM Last AGM was at the end of June 2023. Next AGM will be September time.
 - c. Mussel night Thanks to Helen & Douglas Wilson, they are up for having a mussel night in July/August.
 - d. Flags ordered & arriving by Tuesday 7th.
 - e. Grass GS can cut grass & spray weeds. He will cut grass prior to BBQ and spray afterwards. Possibly get a rota going to make sure grass is cut regularly.
- 10. Date of Next Meeting: 3rd of June 2024 @ 7pm

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